



**2018**

## **Westside Baseball of Oak Lawn**

### **BYLAWS**

#### **Article 1 Meeting and Voting**

**1.1** The membership of the League shall hold an annual meeting at such place and time as shall be determined by Board of Directors on the fourth Thursday of August at 7:00 p.m. for the purpose of the electing of officers and Directors, receiving of reports, and for the transaction of such other business as may properly come before the meeting. Notice of time and place of such annual meeting shall be made known to the membership of the League in whatever form of contact is generally made with the membership, not less than 10 days prior to the date of the meeting.

**1.2** Special meeting of the League membership may be called by the Executive Board. Notice of time and place of the special meeting of the League membership shall be made know to the membership of the League not less than five days prior to the date of the Meeting.

**1.3** No business other than that specified in the notice of the special meeting shall be transacted at that meeting.

**1.4** The presence of not less than 10 members eligible to vote shall be required to constitute a quorum for the transaction of business at any special or annual meeting of the League

## **Article II**

### **Election of Officers**

**2.1 At the meeting prior to the annual Election Meeting (August Meeting), any individual eligible for membership may be nominated for election to the Board of Directors for the following year.**

**2.2 The term of office for all officers shall be one year beginning the day following the annual meeting.**

**2.3 All Officers shall be eligible for reelection.**

**2.4 Vacancies due to event of the death, resignation or inability to perform the duties of office for any reason, of any officer, will be filled by appointment by the Executive Board, with the approval of the majority of the Board of Directors; this appointment will be on an interim basis until the next nomination at the annual meeting.**

**2.5 The Board of Directors shall be elected annually by the voting members present at the Fourth Thursday of August meeting by casting a secret ballot indicating their choices for no more than thirty (30) persons. The votes shall be tallied immediately by a committee of three (3) voting members who shall, upon completion, publicly announce the thirty (30) people receiving the most votes. These persons shall immediately assume their responsibilities and shall elect an Executive Board consisting of the President, Vice President of House, Vice President of Part-Time Travel, Vice President of Full-Time Travel and Secretary.**

**2.6 The open position of the Board of Directors shall be elected annually by the voting members present at the Fourth Thursday of August meeting by casting a secret ballot indicating their choices for no more than the number of open Directors positions. The votes shall be tallied immediately by a committee of three (3) voting members who shall, upon completion, publicly announce people receiving the most votes as many to cover the open Directors positions. The Board of directors shall elect an Executive Board consisting of the President, Vice President of House, Vice President of Part-Time Travel, Vice President of Full-Time Travel and Secretary. The Board of Directors will assume their Responsibilities on September 1.**

## **Article III**

### **Board of Directors**

**3.1** The board of directors shall include the President, Vice President of House, Vice President of Part-Time Travel, Vice President of Full-Time Travel and Secretary. These Directors will be commonly known as the Executive Board.

**3.2** The Management of the property and affairs of the League shall be vested in the Board of Directors. The number of Directors shall be not less than thirteen (13) or no more than (30). The Directors shall, upon election, immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified.

**3.3** The Board of Directors shall meet on a monthly basis at such time and place determined by the President, but generally speaking every 2<sup>nd</sup> Thursday of the month. Special Meetings of the Board may be called by the President, the Secretary, or upon receipt of the written request of at least three (3) members of the board of Directors. No business other than that specified in the notice of the special meeting shall be transacted at that meeting.

**3.4** Proxies cannot be used for the purpose of electing Board Members. Each Board Member shall be entitled to one (1) vote, in person, or by proxy, on all subjects to come before the General Board, other than Election. All Proxies must be in written form and may be withdrawn at any time.

**3.5** A majority of the Board of Directors shall constitute a Quorum for the transaction of business.

**3.6** The Board of Directors shall have the authority to suspend, Discharge or otherwise discipline any member, manager, coach, player, league official, Board member, umpire or other person whose conduct is considered detrimental to the best interests of the League.

**3.7** Any adult (person 18 years of age or older) who is suspended, removed or otherwise disciplined by the Board of Directors shall have the right to appeal such action before a majority of the members of the Board of Directors at a regular or special meeting called for that purpose.

**3.8** The President shall, upon evidence of misconduct of any player, notify the manager of the team of which the player is a member and the parents of any such player who is less than 18 years of age, within 24 hours of the act. The manager shall appear with the player before the League Player Agent, and at least three (3) other member of the Board of Directors, for consideration of appropriate action.

**The player's parents or guardian shall be advised of and invited to attend such meeting.**

## **Article IV Registration Fees**

**4.1 Registration Fees for members may be fixed as such amounts as the Board of Directors shall determine prior to the beginning of any Registration Period.**

## **Article V Financial Policy**

**5.1 The Board of Directors shall decide all matters pertaining to the Finances of the League, bearing the responsibility to the conduct of the financial affairs of the League in a sound business-like manner.**

**5.2 To equalize the benefits of the League for all participating teams, Solicitation of funds shall be for the treasury of the League and contributions of individuals or teams shall be discouraged. Exceptions to this policy will be made for Travel Teams and the Cooperstown Team, so as long as these fundraising activities do not directly conflict with the fundraising activities of the League.**

**5.3 The Board shall not permit the solicitation of funds in the name of the League unless all the funds are to be placed in the League Treasury.**

**5.4 All monies received shall be deposited to the credit of the League in a local area bank, and all disbursements shall be made by check or credit cards. All checks shall be signed by the League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.**

**5.5 The fiscal year of the League shall begin on the first day of September and shall end on the last day of August.**

**5.6 Upon dissolution of the League and after all outstanding debts and claims have been satisfied, the members shall distribute the Property of the League to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemptions under Section 501 © of the Internal Revenue Code or any future corresponding provision.**

**5.7 The Board of Directors shall institute policy relative to the Preparation and acceptance of an annual budget, and the periodic and annual presentation of financial reports.**

## **Article VI Auxiliary**

**6.1 An Auxiliary organization may be formed for the purpose of assisting the Board of Directors in Fund-raising activity, concession stand operation, and other activities as suggested by the Board of Directors.**

**6.2 All Activities of the Auxiliary are subject to the approval of the Board of Directors.**

**6.3 The President of the Auxiliary shall become a member of the Board of Directors of the League upon election and for the term of office**

## **Article VII Duties of Officers**

**7.1 The president shall preside at all meetings of the League membership and at all meeting of the Board of Directors; shall serve as the Chief Executive Officer of the League; shall be an Ex-officio member of all standing and special committees and shall perform such other duties as are normally associated with the office of President.**

**7.2 The Vice President of House Baseball shall oversee the League Directors; Shall be responsible for updating in-house rules and oversee the League Draft.**

**7.3 The Vice President of Part-Time Travel shall oversee the Part-Time Baseball Program; shall be responsible for updating part-time travel rules and conducts the spring evaluations for the house league; shall be ordering part-time team uniforms.**

**7.4 The Vice President of Full-Time Travel shall oversee the Full – Time Baseball program; shall update Full-Time rules, order uniforms and oversee all the full time managers.**

**7.5 The secretary shall have custody of the Constitution and Bylaws, and all other records of the League; shall keep an accurate record of the meetings and other activities of the League and of the Board of Directors; shall be responsible for all correspondence on behalf of the League and shall transmit all records and correspondence to any person elected to succeed him or her in that office.**

**7.6 The Treasurer shall receive and disburse all funds with the approval of the Board of Directors; shall keep an accurate account of all funds received and disbursed for the League; shall submit a financial report at all regular meetings and at such other times as may be requested by the President; shall compile an annual report of League finances; shall provide the books of the League and such other documentation as required for year-end tax reporting and filing with the state and shall transmit all financial records to any person elected to succeed him or her in that office. Treasurer will be the responsibility of one of the three Vice Presidents.**

**Article VIII Standing Committees  
(Permanent or Standing Committees should be included according to  
League Needs or Desires. These may include, as examples the  
following.)**

**8.1 The Manager-Coach Selection Committee shall interview and review the credentials and qualifications of all persons who apply for such positions in the League and shall actively seek out a sufficient number of applicants to meet the needs of the League. Final selection of candidates proposed by the committee shall be subject to the approval of the Board of Directors.**

**8.2 The Finance Committee shall, in cooperation with the Treasurer, prepare an annual budget for the League; shall supervise fundraising activity and securing of sponsors on behalf of the league and, at the request of the Treasurer, shall assist with the collection and handling of League monies.**

**8.3 The Field and Facilities Committee, or Field Maintenance Director, shall be charged with the general preparation, maintenance, development and improvement of all playing facilities owned, leased or used by the League and shall make recommendation to the finance Committee for suggested or needed expenditures in this area of operations**

**8.4 The Equipment Committee, or Equipment Manager, shall be charged with the responsibility of ordering and purchasing uniforms and playing equipment for the League, the distribution of equipment among the League teams, the collection, inventory and storage of equipment during the off-season and preparation of such reports and suggestions as needed by the Finance Committee for budgetary action.**

**8.5 The Umpire Committee, or Director of Umpires, shall be charged with obtaining suitable umpires for the league as directed by the Board of Directors, shall consider all complaints relative to umpires and make suitable**

recommendations to the Board of Directors . The Umpire Committee shall make every effort to register all umpires with PONY.

**8.6** The Publicity Committee shall be responsible for news media relations and the general publicizing of the League activities and special events.

**8.7** The League Directors shall be responsible for conducting the affairs that deal with their individual league. While serving their duties, the League Director shall not violate any total organizational policies. A League Director may not have a child in the League for which they have responsibility of administering. Exceptions to this requirement are acceptable for the Instructional League, Travel Teams and Inter-Leagues.

(The league may wish to add or delete standing Committees from this list and to expand or decrease committee duties and responsibilities, depending upon local needs).

## **Article IX House Rules**

**9.1** The House Rules of this League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season.

## **Article X Special Committees**

**10.1** Special committees may be appointed by the President for such purposes as deemed necessary. Committee duties and responsibilities are to be outlined at the time of the appointment and such committees shall be dissolved at the annual meeting following appointment, but may be re-appointed at any time following the annual meeting.

## **Article XI Dismissal of a Board Member**

**11.1** A board member can be removed from the board by 75% vote of all Board Members. The case shall be made for or against the Board Member in question at the meeting before any vote can take place.

## **Article XII**

### **Roberts Rules**

**12.1** The rules contained in the most current edition of “Roberts Rules of Order” shall govern League meeting and meetings of the Board of Directors and League Committees in all cases in which they are applicable and not inconsistent with these Bylaws and any special rules of order the League shall adopt. (While Roberts Rules are a recognized format for settling procedural matters, they can require interpretation by a knowledgeable person, and, in general, are written for a more formal type of meeting than that usually associated with this type of organization. It is suggested that meetings not be bogged down with constant references to Roberts Rules where no serious challenge to procedure is made).

## **Article XIII**

### **Amendments**

**13.1** These Bylaws may be amended by majority vote of the League membership and the annual Meeting, or at a special meeting called for that purpose, with provided notification for special meetings for this purpose, provided to the membership at least 10 days in advance of the date of such meeting.

## **Article XIV**

### **The Code of the Game**

**14.1** Players live clean and play hard. Players play for the love of the game, winning without boasting, losing without excuse, but never quitting. Players respect officials and accept their decisions and never forget that when people judge a player’s actions, they judge not only the player, but the team, the league and the community the player represents. Managers and coaches inspire in the players a love for the game and a desire to win, teaching that it is better to lose fairly than to win unfairly. Managers and coaches are the type of people they want the players to be.

**14.2** Officials know the rules, are fair and firm in all decisions and call plays as they see them. Officials treat players, managers and coaches courteously and demand the same treatment for them. Officials know the game is for the players and let the players have the spotlight. Spectators never harass officials, players, managers or coaches. Spectators appreciate a good play, no matter who makes it. Spectators know that their community gets the blame, or the praise, for their conduct, and recognize the need for more sportsmen and fewer sports.

**THESE BY LAWS ADOPTED**

On this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
**PRESIDENT, WESTSIDE BASEBALL OF OAK LAWN**

\_\_\_\_\_  
**LEAGUE SECRETARY**

\_\_\_\_\_  
**LEAGUE VICE PRESIDENT  
OF HOUSE**

\_\_\_\_\_  
**LEAGUE VICE PRESIDENT  
OF PART-TIME TRAVEL**

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**LEAGUE VICE PRESIDENT  
OF FULL-TIME TRAVEL**

**Revision Date: November 9th 2017**